**Data Retention & Disposal Register of: [The Healthcare Professional]**

**[Contains some sample data to assist; please delete as appropriate]**

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| **Data type** | **Retention period** | **Rationale** | **Location** |
| Patient data – children and young people hospital records | Until the patient’s 25th birthday or 8 years after death. | * To meet or inform appeal or complaint | * Stored in secure cloud storage * In hospital’s * In professional email system etc. |
| Client data – GP records | 10 years after death. | As above | As above |
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